

# PIETY HILL PLACE ASSOCIATION

## MOVING NOTIFICATION FORM

REQUEST FOR APPROVAL OF AFTER 5:00PM OR WEEKEND MOVE \_\_\_\_\_

PRIOR NOTIFICATION OF SCHEDULED HOURS MOVE \_\_\_\_\_

**Instructions** - If you or your Tenant are moving into or out of your Unit, or receiving a large delivery of furniture or other items, please complete the Moving Notification Form and submit it to Michigan Condominium Management Company at least 5 days prior to the scheduled move. Please include date and time for the expected move and specify if this is a full unit move or just a few items.

If this is a request for an afterhours or weekend move, the Association shall notify you in writing within three (3) days of whether your request has been approved or rejected. Only completed and signed Moving Notification Forms shall be reviewed for approval.

**Please review the MOVING IN or OUT and SECURITY section of the Rules & Regulations included with this form to better understand the specific directives for a move at Piety Hill Place.**

Co-owner(s) Name: \_\_\_\_\_ Unit #: \_\_\_\_\_

Telephone #: \_\_\_\_\_ Email: \_\_\_\_\_

Move In or Out Date & Time: \_\_\_\_\_

Estimated Completion Time: \_\_\_\_\_

Description of Move: \_\_\_\_\_

Do you require door service? YES \_\_\_\_\_ NO \_\_\_\_\_ NUMBER OF HOURS \_\_\_\_\_

\_\_\_\_\_  
Co-owner(s) Signature Date: \_\_\_\_\_

Association Review: By: \_\_\_\_\_ Date: \_\_\_\_\_

Approved  Approved subject to condition(s) below  Denied – see below

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**NOTE: ALL AND ANY DAMAGES CAUSED BY MOVING ITEMS IN OR OUT OF THE UNIT OR THE BUILDING WILL BE REPAIRED BY THE CO-OWNER/TENANT AT THE CO-OWNER/TENANT'S EXPENSE.**

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